

Northern Tier Regional Library Indemnification Statement

The Renter agrees that the renter and his/her/their guests in connection with their event on _____ (date of event) are subject to the Northern Tier Regional Library Conference Room Use Policy as well as any and all National, State and Local laws and statutes. The Renter, through this signature directly below this statement, acknowledges that he/she/they has thoroughly read and understands the Northern Tier Regional Library Conference Room Use Policy. Any questions regarding these policies were asked by the Renter and answered by a designated representative of the Library so that all policies are understood by

(Print Your Name)

(Signature of Renter)

INDEMNIFICATION STATEMENT

Renter, in consideration of the promises contained in this agreement, and intending to be legally bound, agrees to indemnify and hold harmless Northern Tier Regional Library and its respective employees, from any and all liabilities, losses, damage costs, expenses (including attorney's fees and other costs of litigation), claims, demands, and judgment, in law or equity (collectively "indemnified claims"), which arise from or relate in any way to the renter's and/or renting group or organization named below, use of the Northern Tier Regional Library Center and associated facilities for the event and at the date described below, including, without limitation, any indemnified claims which arise from any negligence on the part of the Northern Tier Regional Library and any Northern Tier Regional Library employees. This agreement applies to any indemnified claims, which may be brought by Third Parties as well as by the Renter and/or any of his/her/their guests, invitees, visitors or members (or any of their respective heirs, administrators, executors, agents, or assignees).

Signature of Renter

Date

Event Date _____ Facility _____ Date Sent _____

As agent for and behalf of _____
Renting Group or Organization



Program Room Request

Name of Organization _____

Contact Person _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Best time to call _____

Email _____

Date(s) _____ Time(s) _____

Title of Program _____

Description of Program _____

Number Expected _____ Is Registration Required? _____

Northern Tier Regional Library
4015 Dickey Rd
Gibsonia PA 15044
724-449-BOOK (2665)

Northern Tier Regional Library Alcohol Permit

(For Possession and Consumption of Alcoholic Beverages)

Whenever any individual, group, association or organization desires to use the Northern Tier Regional Library facilities for a banquet, party, theatrical, or entertainment performance, where there will be the consumption of alcohol, the individual or representative of the said group, association or organization must complete all information below prior to the rental date.

Reference Name_____ Event Date_____ Time_____
(last name of person/organization requesting the facility)

Name (Print) _____

Phone (Day)_____

(Evening)_____

Address_____

(Street) (City) (Zip)

Approximate number attending the event_____

Specific room(s) this permit covers_____

The undersigned hereby makes application for the possession and consumption of alcoholic beverages in the specific areas of the Northern Tier Regional Library so indicated above, and agrees to abide by all the rules and regulations in effect, to leave the facility in good, proper condition, and to report to the Library staff, any damage done during the use of the facility.

The applicant shall be solely responsible for the enforcement of all alcohol drinking laws, rules, and regulations as set forth by the Pennsylvania Liquor Control Board and the Northern Tier Regional Library Conference Room Use Policy during the use of the facility.

I understand that any expenses to Northern Tier Regional Library related to any damages, facility, cleaning or other additional employee wages will result in additional fees as might be required to cover said expenses.

The applicant agrees to hold Northern Tier Regional Library free and harmless from any liability of any nature resulting from the consumption of any alcoholic beverages by any/and all persons attending the permitted event.

Signature of Renter

Date

Northern Tier Regional Library Facility Use Application

This application must be completed and returned to the Northern Tier Regional Library prior to the rental date. The applicant must read the Northern Tier Regional Library Conference Room Use Policy attached to this application and provide all associated documentation, signed and acknowledged that is required. Please make checks payable to "NTRL". All deposits will be returned except as explained in the policy. For additional information, please contact Abby Huber at (724) 449-2665 ext. 24. RESERVATIONS WILL NOT BE HELD WITHOUT COMPLETION OF APPLICATION AND A DEPOSIT. NSF Checks will be subject to a \$30.00 service charge.

APPLICANT INFORMATION – APPLICANT MUST BE IN ATTENDANCE

Applicant's Name _____

Address _____
(Street) (City) (State) (Zip Code)

Applicant Phone (Day) _____ (Night) _____

Applicant Email Address _____

Name & Address of Organization Represented _____

EVENT INFORMATION

Type of Event _____ Room(s) Requested _____

Date of Event _____ Time of Event (Include Setup & Cleanup) From _____ to _____

Total Number Expected _____ Caterer Name & Phone _____
(Caterer must be approved by the library)

If not using a caterer, will you need use of kitchen? _____ Will you serve alcohol? _____

Request(s) # _____ Rectangular Tables # _____ Round Tables # _____ Chairs
_____ TV/DVD _____ Piano _____ Podium _____ Other

A DIAGRAM FOR SET-UP MUST BE INCLUDED IF APPLICABLE